



# CATHOLICATE COLLEGE

**PATHANAMTHITTA - 689645, KERALA, INDIA**  
Under the Corporate Management of Malankara Orthodox Church Colleges  
(Affiliated to Mahatma Gandhi University, Kottayam, Kerala)  
NAAC Re-accredited 'A' Grade. C.G.P.A.3.60  
☎ : 0468-2222223, 2325223, Fax : 0468 - 2325223

**Dr. MATHEW P. JOSEPH**

**PRINCIPAL**

Date.....

## INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC meeting Held on 5/6/2016

Venue :-Mar Clemis Hall

### Agenda

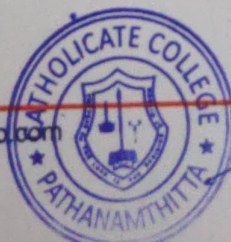
1. Conformation of the meeting held on 10/5/2015 and action Taken report
2. Academic calendar 2016-17
3. Strategic Plan 2016-17
4. Student related issues
5. Review of the academic results
6. Preparation of college, calendar
7. Guest faculty appointment
8. Any matter other matter permitted by the chair

### Members present

1. Dr. Mathew P Joseph, Principal and Chairman IQAC
2. Dr. Philipose Omman, Coordinator
3. Dr. P N Harikumar, Associate Professor & Head, Department of Commerce
4. Dr. P S Pratheep, Associate Professor & Head, Department of History
5. Sri. George Thomas Assistant Professor & Head, Department of Physics
6. Smt. Anitha Koshy, ASSOCIATE Professor & Head, Department of Chemistry
7. Dr. Sindhu Mathai, Assistant Professor, Department of Chemistry
8. Dr. V Rajeev, Associate Professor & Head, Department of Malayalam
9. Dr. T A George, Alumni Representative
10. Rev. Fr. Titus George, Management Representative
11. Dr. George Koshy, Management Representative
12. Sri. K K Zachariah, Jr. Superintendent

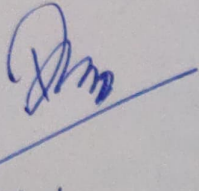
The meeting started at 10am in the clemis hall under the chairmanship of Dr. Mathew P Joseph, Principal. The meeting discussed the following matters in detail

1. The meeting conformed the minutes of the previous meeting held 10/5/2015
2. The IQAC suggested the modifications of academic calendar and general time table for the academic year 2016-17 prepared by Renney P Varghese, Department of Mathematics
3. The IQAC requested the Management for the appointment of guest faculty which is needed in various departments

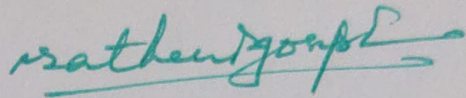
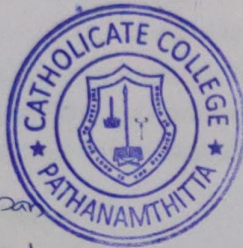


*Dr. Mathew P. Joseph*  
**PRINCIPAL**  
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PATHANAMTHITTA

4. The IQAC reviewed the results declared upto that time and suggested measures for more improvement of the results
5. The IQAC suggested the installation more water purifiers in more locations of the college.
6. Strategic plan for the year 2016-17 was discussed and modifications were suggested
7. IQAC permitted the starting of certificate courses



Dr. Philipose Omman  
IQAC, Co-ordinator.



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Dr. MATHEW P. JOSEPH

PRINCIPAL

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## INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC meeting Held on 10/8/2016

Venue :-Mar Clemis Hall

### Agenda

1. Conformation of the meeting held on 5/6/2016 and action Taken report
2. Starting of SSP
3. Matters related with certificate courses
4. Modifications ICT enabled classes
5. First internal examination- commencement
6. Improvement in the facilities of class rooms
7. Any matter other matter permitted by the chair

### Members present

1. Dr. Mathew P Joseph, Principal and Chairman IQAC
2. Dr. Philipose Omman, Coordinator
3. Dr. P N Harikumar, Associate Professor & Head, Department of Commerce
4. Dr. P S Pratheep, Associate Professor & Head, Department of History
5. Sri. George Thomas Assistant Professor & Head, Department of Physics
6. Smt. Anitha Koshy, ASSOCIATE Professor & Head, Department of Chemistry
7. Dr. Sindhu Mathai, Assistant Professor, Department of Chemistry
8. Dr. V Rajeev, Associate Professor & Head, Department of Malayalam
9. Dr. T A George, Alumni Representative
10. Rev. Fr. Titus George, Management Representative
11. Dr. George Koshy, Management Representative
12. Sri. K K Zachariah, Jr. Superintendent

The meeting started at 10am in the clemis hall under the chairmanship of Dr. Mathew P Joseph, Principal. The meeting discussed the following matters in detail

- 1.The meeting conformed the minutes of the previuos meeting held on 5/6/2016
- 2.IQACSuggested the starting of scholar support programme
- 3.IQAC reviewed the progress of the certificate courses in various departments



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4.IQAC suggested modifications in the ICT enabled teaching and requested the management for the installation of interactive boards

5.IQAC suggested the starting first internal examination.

6.IQAC made suggestions for the improvement in the examination halls



A handwritten signature in green ink, appearing to read 'Prantheendrasan'.

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A handwritten signature in blue ink, appearing to read 'Dr. Philipose Omman'.

Dr. Philipose Omman  
IQAC, Co-ordinator



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Dr. MATHEW P. JOSEPH

PRINCIPAL

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## INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC meeting Held on 1/12/2016

Venue :-Mar Clemis Hall

### Agenda

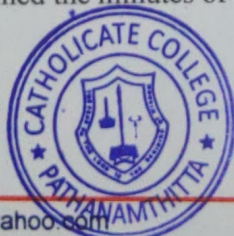
1. Conformation of the meeting held on 10/8/2016 and action Taken report
2. Exhibition in connection with international year of pulses
3. Felicitations to student achievers
4. Second internal examination
5. NET coaching class –commencement
6. One day orientation programme for MOC teachers
7. Any matter other matter permitted by the chair

### Members present

1. Dr. Mathew P Joseph, Principal and Chairman IQAC
2. Dr. Philipose Omman, Coordinator
3. Dr. P N Harikumar, Associate Professor & Head, Department of Commerce
4. Dr. P S Pratheep, Associate Professor & Head, Department of History
5. Sri. George Thomas Assistant Professor & Head, Department of Physics
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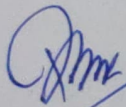
The meeting started at 10.30am in the clemis hall under the chairmanship of Dr. Mathew P Joseph, Principal. The meeting discussed the following matters in detail

1. The meeting conformed the minutes of the previuos meeting held 10/8/2016

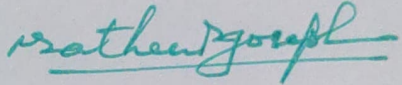


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2. The IQAC suggested to conduct a fruit exhibition in connection with International year of pulses
3. IQAC suggested to conduct felicitations to students who achieved ranks in various university examinations and other achievers
4. IQAC suggested the second internal examination and to conduct PTA
5. IQAC suggested the starting of NET coaching classes in various departments
6. IQAC agreed the participation of teachers in the one day orientation programme for teachers of MOC management



Dr. Philipose Orman  
IQAC, Co-ordinator.



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Dr. MATHEW P. JOSEPH

PRINCIPAL

Date.....

## INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC meeting Held on 25-3-2017

Venue :-Mar Clemis Hall

### Agenda

1. Conformation of the meeting held on 1/12/2016 and action Taken report
2. Strategic Plan 2016-17
3. Student related issues
4. Review of the academic results
5. Guest faculty appointment
6. Student satisfaction survey
7. Feed back
8. Any matter other matter permitted by the chair

### Members present

1. Dr. Mathew P Joseph, Principal and Chairman IQAC
2. Dr. Philipose Omman, Coordinator
3. Dr. P N Harikumar, Associate Professor & Head, Department of Commerce
4. Dr. P S Pratheep, Associate Professor & Head, Department of History
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9. Dr. T A George, Alumni Representative
10. Rev. Fr. Titus George, Management Representative
11. Dr. George Koshy, Management Representative
12. Sri. K K Zachariah, Jr. Superintendent

The meeting started at 10.30am in the clemis hall under the chairmanship of Dr. Mathew P Joseph, Principal. The meeting discussed the following matters in detail

1. Conformation of minutes of the previous meeting
2. notification for guest faculty for the academic year 2017-18

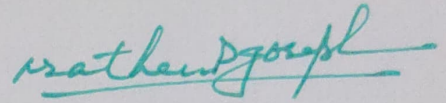


*Mathew P. Joseph*  
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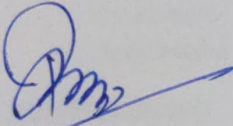
3. IQAC suggested to conduct student satisfaction survey in order to maintain the quality of education as well as to find the modifications needed in the present scenario

4. IQAC suggested the preparation of feedback to collect from students , parents , alumni

5. Conduct of PTA day



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Dr. Philipose Goman  
IQAC, Coordinator